

# Youth Protection Suspension Policy

The Spirit of Adventure Council and the Boy Scouts of America place the greatest importance on creating the most secure environment possible for our youth members.

Effective June 1<sup>st</sup>, registered adults that have their Youth Protection Training (YPT) expire, will have their membership suspended. With the suspension, adults are prohibited to participate in any scout meetings or activities until they renew their YPT. Once the YPT is renewed, the adult will be reinstated.

(Recommended Browsers are Google Chrome for the PC or Safari for the MAC).

To take new or renew your YPT:

1. Go to <http://my.scouting.org>
2. Enter your login name and password.
3. On the opening page of my.scouting.org, click on the Youth Protection logo for English or Spanish.
4. On the next screen click on Youth Protection Training
5. On the Youth Protection page of the BSA Learn Center select MANDATORY Youth Protection Training
6. Select ENROLL to add Youth Protection training to your account
7. Select START on one of the modules (You must complete all the modules to receive credit for the training)
8. Select the arrow button on the middle of your screen. When you are ready to begin training select the START button on the module.
9. At the completion of the module select NEXT this will take you to the next module
10. You must pass the exam with a 75% or better to pass.
11. Select CONTINUE upon completion of the test.

Upon completion of the training, you will receive an email with a certificate of completion. That certificate needs to be scanned and emailed to [membership@scoutspirit.org](mailto:membership@scoutspirit.org)

Along with the periodic reminders that are generated by the National Council, the Spirit of Adventure Council will also send out two reminders approximately 20 and 10 days prior to the YPT expiration date. These reminders will also be sent to the appropriate unit Key 3 members.

When the YPT expires, the adult leader and their unit Key 3 will receive a notice from the council office notifying you that their training is expired.

**Printing your certificate** It can take 24 to 48 hours before your certificate is available to print.

1. Go to <http://my.scouting.org>
2. Enter your login name and password.
3. From **MENU** select **MY TRAINING**.
4. Select the printer icon to print your certificate.